



SAFEGUARDING STATEMENT

Safeguarding is everybody's business. Green Park School is committed to ensuring that all of our children and young people are safe and feel safe; that children, parents/carers and staff are able to talk about any safeguarding concerns and feel assured that they will be listened to; and that all staff and volunteers are aware of and implement safeguarding procedures and guidance, including what to do if they suspect a child or young person may be experiencing, or be at risk of, harm.

Safeguarding is not just child protection. It is ensuring all of our children have high levels of well-being and are able to thrive and do well in a safe and nurturing environment.

This safeguarding statement summarises the key policies and procedures that all members of our learning community should have knowledge of AND FOLLOW in order to safeguard all of our children and enable them to thrive and meet their potential as part of the key aims and mission of our school.

The key policies that sit alongside the Child Protection Policy include:

- Anti-bullying policy
- Pupil behaviour / discipline policy/use of physical restraint
- Statement of restorative behaviour principles
- E-safety and ICT / Online safety policy/mobile devices and phones
- Health and safety policy including administration of medicines
- Asthma and epipens
- Procedures for assessing and managing risk e.g. school trips (use of EVOLVE)
- Safer recruitment policies and practice/DBS checks
- Staff induction policy
- Safer Code of Conduct for Staff
- First aid and Paediatric first aid policy
- Equality policy
- Allegations against staff and whistleblowing
- Complaints policy
- PREVENT (in Child Protection)
- Female Genital Mutilation (FGM) (in Child Protection)
- Child Sexual Exploitation (CSE) (in Child Protection)
- PSHE and SRE policies (including mental health)
- SEN policy and disability access

Other policies may include references to safeguarding and well-being as part of the overarching work of the school.

We will ensure that the curriculum deals with safeguarding and promotes well-being through activities and opportunities in PSHE that will equip the children with the necessary skills and awareness to stay safe from abuse. Other subjects may use materials that cover key aspects of safeguarding e.g. books about bullying or family problems. It is an essential part of the school's work that positive pupil mental health is supported and promoted.

We are committed to establishing and maintaining correct procedures and checks for safer recruitment for all new staff, supply staff, contractors, volunteers and governors and the establishment of sound working relationships with parents, families and support agencies.

We will ensure that all school personnel and governors receive basic level one safeguarding training at least once every three years.

We have a duty to ensure that under no circumstances will we disclose to a parent any information held on a child if this would put the child at risk of significant harm.

We believe that 'everyone who comes into contact with children and their families has a role to play in safeguarding children'. Therefore, we believe it is essential that policies and procedures clearly identify and outlines the roles and responsibilities of all those involved in the procedures and arrangements that is connected with safeguarding or child protection.

All staff, governors and visitors must be aware of child protection and safeguarding guidance and its implications.

Parents can obtain a copy of the school Child Protection Policy on request. It will be available via the school's website along with a 'suite' of safeguarding policies.

SIGNIFICANT AREAS TO NOTE

Whistle Blowing

We recognise that children cannot be expected to raise concerns in an environment where staff fail to do so. All staff should be aware of their duty to raise concerns about the attitude or actions of colleagues.

The school have adopted the Milton Keynes Council Whistle Blowing Policy.

Physical Intervention/Positive Handling

Our policy on physical intervention/positive handling by staff is set out separately. When a child is endangering him/herself or others, at all times, it must be the minimal force necessary to prevent injury to another person. The Head Teacher or a senior manager should be sought to restrain pupils where necessary. **NO OTHER MEMBER OF STAFF SHOULD RESTRAIN A CHILD.**

Such events should be recorded and signed by a witness.

We understand that physical intervention of a nature, which causes injury or distress to a child, may be considered under Child Protection or Disciplinary Procedures.

Anti-Bullying

Our policy on the prevention and management of bullying is set out in a separate policy and under no circumstances should staff condone bullying. There must be zero tolerance.

Racist Incidents/Hate Crime

Our policy on racist incidents and hate crime is set out in a separate policy and all incidents must be immediately reported to the Head teacher. Any racist incident or hate crime should be reported to the Local Authority

Prevention

We recognise that the school plays a significant part in the prevention of harm to our pupils by providing pupils with effective lines of communication with trusted adults, supportive friends and an ethos of protection.

The school community will therefore:

- Establish and maintain an ethos, which is understood by all staff, and enables children to feel secure and encourages them to talk knowing that they will be listened to. This is also part of our Restorative Practices Procedures highlighted in our Behaviour and Relationships policy.
- Ensure that all children know there is an adult in the school whom they can approach if they are worried or in difficulty. We have an excellent Learning Mentor and a school counsellor.
- Provide, across the curriculum, opportunities which equip children with the skills they need to stay safe from harm and to know to whom they should turn for help.
- Challenge anyone who does not follow the staff code of conduct or appears to be making children feel uncomfortable or unhappy. (Specific allegations against staff are dealt with in the CP policy and the Allegations against staff policy).

Health and Safety

Our Health and Safety Policy, set out in a separate document, reflects the consideration we give to the protection of our children both physically within the school environment, and for example, in relation to internet use and when away from the school when undertaking school visits, both day and residential.

Mobile Phone and Camera Usage Policy (including IRIS camera for classroom observations)

Use of mobile devices is set out in the staff Safer Code of Conduct.

The following rules apply for the use of personal mobile phones;

- Children are not permitted to bring mobile phones to school. If, on the odd occasion, one is needed for emergency use, by a pupil, after school, the phone must be left at the school office for safe keeping during the day.
- The school accepts that employees will bring their mobile phones to work.
- As a general rule, employees are not permitted to make/receive calls/texts during work time (excluding break times).
- Staff should ensure that mobile phones are turned off or on silent at all times while on school premises. They should be kept in a locker or bag and not be on display.
- In the event that an employee has a particular reason for a specified period of time, they may request via the Head teacher that they leave their phone on during working hours.
- Staff are not at any time permitted to use recording equipment on their mobile phones, for example: to take photographs or videos of children.
- Mobile phones should not be used in a space where children are present (e.g. classrooms, playground).
- Personal cameras must not be used in school. Use of the school cameras or iPads for taking curriculum based photos, must be agreed with the team leader who must manage and monitor this usage.
- Curriculum photos and videos should be uploaded to the server as soon as possible after they have been taken and deleted from the memory card.
- All photos must be stored in the appropriate folder (staff drive – photos and videos).

- Class teachers must monitor the use of iPads for videos and photos – pictures should be used and then stored on the school server or deleted
- Any photos for use on the school Facebook page or website must be run past the Head Teacher and the photo permission list checked.
- Video on the IRIS camera system is securely stored on individual teachers’ accounts. Footage will only be shared between professionals with individual permission.

The key message to all members of our community is IF YOU HAVE THE SLIGHTEST CONCERN, REPORT IT.

STATEMENT REVIEW

The governing body is responsible for reviewing this statement annually and ensuring that it is compliant with current legislation and good practice. Also for ensuring that the school maintains an up to date list of key contacts and that related policy and procedures are kept up to date.

Headteacher:		Date:	October 2016
Chair of Governing Body:		Date:	October 2016
		Review Date:	October 2017

